



SANTA MARIA HIGH SCHOOL FFA



Chapter Officer Packet

Congratulations on taking the next step towards fulfilling the FFA mission statement which is to develop your premier leadership, personal growth and career success. Becoming an FFA Officer is a major commitment that comes with many responsibilities, challenges and expectations. In addition, becoming an FFA Officer presents many opportunities, rewards, and self fulfilment. The following is a check-off list of items that must be completed and attached in this packet in order to be accepted as a Santa Maria FFA Officer Candidate.

All packets and applications must be submitted in-person to Mrs. Rodriguez in room 616 by Wednesday, April 15th, 2026 at 4:30 PM. See checklist below:

- 1 Completed and signed "Santa Maria High School FFA Chapter Officer Application". Type, print and attach to the back of this packet. Digital applications can be accessed at www.saintsffa.org/applications**

- 1 completed "Current Grade Check Form" (included in this packet)**

- 1 read and signed "Santa Maria High School FFA Chapter Leadership Team Expectations" (included in this packet)**

- 1 read and signed "Santa Maria High School FFA Chapter Leadership Team Points Policy" (included in this packet)**

- 1 completed "Santa Maria High School FFA Chapter Advisor Signature Page" (included in this packet)**

- 1 typed Resume (You can choose to use the AET Generated one)**

After submitting the application packet (**Due Wednesday, April 15th, 2026 at 4:30 PM**), there will be a paper screening process. A list will then be posted in each room in the Agriculture Department informing candidates of the next steps. The Announcement of the Newly Elected officers will be take place at the Santa Maria FFA Awards Banquet on **Thursday, May 14th, 2026**. Please contact Mrs. Rodriguez amrodriguez@smjuhsd.org if you have any questions.



SANTA MARIA HIGH SCHOOL FFA



Current Grade Check Form

Period	Class	Grade % or Letter	Citizenship/Behavior	Comments	Teacher Signature
1			U N S		
2			U N S		
3			U N S		
4			U N S		
5			U N S		
6			U N S		
7			U N S		

Additional Comments or Concerns for the Advisor about the Student:

Santa Maria High School FFA Chapter Leadership Team Expectations

Purpose: Chapter FFA office is a position of leadership, and it is an elected post. The officers are the people who are charged with the responsibility of providing leadership and direction to the organization throughout the school year. An Officer's duties can be placed in three general categories:

1. To motivate members to achieve their highest potential and get the greatest good from their involvement in FFA.
2. To promote the organization and acts as a goodwill ambassador.
3. To give direction to the work of the organization and perform all tasks necessary to execute the various programs of work in the Santa Maria FFA chapter.



SANTA MARIA HIGH SCHOOL

FFA



Expectations: A chapter officer...

1. Must be committed to serving the Santa Maria FFA Chapter and its members.
2. Must consistently seek to improve his/her own personal development and his/her abilities to serve the membership. Therefore, he/she must be open to constructive evaluation from his/her teammates and that of the advisor to the FFA officer team.
3. Must make FFA and chapter office his/her **NUMBER ONE PRIORITY** (other than Core Academic and Family Emergencies) in life for his/her 13 months of service.
4. Must attend Officer Meetings as assigned by the FFA Advisor. These meeting dates will be set ahead of time and will likely occur in the mornings (before school), or in the afternoons (after school).
5. Must complete his/her work assignments on time and in a quality fashion.
6. Must put whatever hours are required to meet his/her responsibilities and assignments.
7. Will attend summer Leadership Retreat (dates to be determined).
8. Will attend Chapter Officer Leadership Conference in October (exact dates to be determined).
9. Will not use or consume any tobacco products, illicit drugs or alcohol.
10. Will not miss an assigned responsibility without prior approval from the FFA team advisor.
11. Will not use profane, crude, vulgar, or offensive language.
12. Will not engage in the telling of tasteless or offensive jokes, stories, etc., nor will he/she engage in any conversation of poor taste or dealing with less than moral conduct.
13. Will not display overly affectionate behaviors in public.
14. Will not participate in any party or other activity which does not exemplify the upstanding behavior which has been outlined for Chapter officers to follow.
15. Will not spread gossip or rumor.
16. Will maintain the ethics of the officer team by discussion team matters (positive and negative) only with the officer teammates and the advisor to the FFA officer team.
17. Will always be completely honest with his/her officer teammates and the advisor to the officer team.
18. Will not express disrespect for the authority of adults.
19. Will not express disrespect for the opinions of others.
20. Will not misuse social media platforms.



SANTA MARIA HIGH SCHOOL
FFA



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21. Will wear official FFA dress uniform during all official FFA functions.
 22. Will treat all others fairly and with respect.
 23. Will respect the property right of others.
 24. Will compete in the Sectional Opening & Closing Ceremonies Contest (date to be determined).
 25. Will compete in the Chapter Public Speaking Contest (dates to be determined).
 26. Will complete at least 10 hours of FFA-related Community Service during the school year.
 27. Will maintain a minimum GPA of a 2.0 at all times.
 28. Will not have an "F" in any of his/her academic classes.
 29. Will not receive a "U" in any of his/her academic classes.
 30. Will complete all assigned job responsibilities in a timely manner and to the best of his/her ability.
 31. Will follow the direction of the FFA advisors with regards to any other matters not covered in this document.

I, _____ (print student name) agree to abide by all of the above rules along with that of Santa Maria High School and fully understand that serious consequences, possibly including dismissal from office, may result if I choose to violate any of the above rules or School Rules. I also agree to accept the decision of the advisor to the officer team relative to appropriate consequences in the event I violate one or more rules.

Candidate/Student Signature

Date

I, _____ (print parent/guardian name) fully understand the commitment and responsibility which my son/daughter is undertaking as a Santa Maria FFA officer and agree to support the efforts and decisions of the advisor to the chapter officer team in the event my son/daughter fails to meet the commitment he/she is hereby agreeing to undertake.

Parent/Guardian Signature

Date



SANTA MARIA HIGH SCHOOL FFA



Santa Maria High School FFA Chapter Leadership Team Points Policy

**IF AN OFFICER OBTAINS 3 POINTS, THEY WILL BE ON PROBATION.
IF AN OFFICER OBTAINS 4 POINTS, THEY WILL BE REMOVED FROM FFA OFFICE.**

.5 POINTS

- Tardy/leave early for an officer/committee chair meeting or planning meeting
- Tardy/leave early for a monthly/general FFA meeting
- Tardy/leave early for a mandatory FFA function (as outlined by the FFA Advisor)
- Not completing an assigned officer/committee chair responsibility (as outlined by the FFA Advisor)

1 POINT

- Missing a prescheduled officer/committee chair meeting, planning meeting or practice
- Missing a mandatory FFA function (as outlined by the FFA Advisor)
- Not participating in major chapter fundraisers at all
- Not having required officer part(s) memorized at meetings/degree ceremonies

1.5 POINTS

- Missing a monthly/general FFA meeting

OTHER POINT DEDUCTIONS

Violations of the FFA Code of Ethics will also be taken into consideration and assigned point values based upon individual cases. Also- based on officer determined goals or requirements for activities.

- Excused tardies and absences will not result in point deductions. Excused absences are those **authorized** by the advisor **prior** to the event OR emergency situations such as major illness or family tragedy.
- If anyone, while on probation misses another function they may be removed from office
- Exceptions such as serious illnesses or medical treatment will be considered.
- If anyone is suspended from school for fighting, drugs/weapons, they will be removed from office. Other suspensions will be determined by the advisor for removal or probation.
- If an officer's GPA drops below a 2.0, they will be on a 9-week probation, if the GPA is not brought above a 2.0, They will be removed from office. While on probation due to GPA schoolwork should be the primary focus.
- If an officer fails a class requirement for graduation, they will be removed from office.

School is your top priority. HOWEVER, you must adjust your time as needed. Homework and other practices are not an excused absence from a meeting. Plan and communicate ahead of time.

Additionally, you are expected to bring your officer notebook/binder and calendar to class every day, as well as to any prescheduled officer meetings.

I understand and am knowledgeable of the above duties and responsibilities.

Candidate/Student Signature

Date

Parent/Guardian Signature

Date



SANTA MARIA HIGH SCHOOL

FFA



Santa Maria High School FFA Chapter Advisor Signature Page

This is an opportunity for you to inform our Santa Maria FFA Chapter Advisors of your desire to pursue Santa Maria FFA Chapter Office. If you do not know all the Santa Maria FFA Chapter Advisors, this will also be a great opportunity to introduce yourself.

CANDIDATES MUST OBTAIN ALL 9 SANTA MARIA FFA CHAPTER ADVISOR SIGNATURES PRIOR TO SUBMITTING THEIR APPLICATION.

	Agriculture Teacher/FFA Advisor Name	Classroom Number	Agriculture Teacher/FFA Advisor Signature
1	Marc DeBernardi	610	
2	Mark Powell	609	
3	Amanda Rodriguez	616	
4	Alondra Barrueta	617	
5	Sara Araujo	615	
6	Shannon Powell	618	
7	Clemente Ayon	619	
8	Luis Guerra	511	
9	Melissa Flory-Guerra	510	